

# Asterby and Goulceby Parish Council

## Minutes 12<sup>th</sup> December 2022

Chair: Cllr Mold (JM)

Present: Councillors: Maplethorpe (BM), Croft (JC).

Apologies: Cllr Wardle (SW)

Clerk: M Moss (MM)

0 Member of the public

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**Public Forum:** NIL

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- 36) **Chairman's remarks** – JM welcomes councillors to the meeting
- 37) **Apologies for absence and reasons given** – Apologies received from SW for personal reasons. Reasons accepted.
- 38) **Declaration of interests and requests for dispensations** - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act. It was noted that there are differing views from NALC and LGA on whether the precept discussion constitutes a DPI but for completeness it was agreed that all councillors present would declare an interest and complete a dispensation request covering the next 4 years. Dispensation requests received and approved for precept discussions from BM, JC and JM for the next 4 years.
- 39) **To confirm and sign the minutes of the meeting held on 26<sup>th</sup> September 2022** PROPOSED; SECONDED; **RESOLVED** that the official minutes of the meeting of the Council held on 26<sup>th</sup> September 2022 be approved as a correct record and signed by the Chairman of the meeting.
- 40) **To receive reports from the Clerk and Councillors on matters outstanding** – It was noted that all outstanding actions had been completed.
- 41) **To receive reports from District and County Councillors** – None received. It was noted that DC Andrews has sent apologies for the meeting.
- 42) **To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action** – It was noted that several issues had been reported to the county council including a request for a mirror on the blind bend on Butt Lane and a request for warning signs at the triangle on Asterby End. Both requests were turned down by LCC.
- 43) **To discuss and agree venue options for future meetings** –Donnington on Bain and Scamblesby village halls were discussed as possibilities, both rent for iro £10 per hour, but these options would add inconvenience and make it less likely that villagers would attend. All Saints Church, Goulceby was also discussed, it would cost £10 per evening and is in the village, the drawback is it is extremely cold in Winter. PROPOSED; SECONDED; **RESOLVED** to hold future meetings in All Saints Church to be revisited if the Three Horseshoes becomes an option again.
- 44) **To agree whether to hold a chalk stream event in 2023 and agree any action required** - PROPOSED; SECONDED; **RESOLVED** to hold a chalk stream event in 2023. JM agreed to contact Will Bartle to organise a date, and MM will then complete a poster advertising it.
- 45) **To discuss any proposals received for the gala funds and agree any further action** – It was noted that only one suggestion had been received – a suggestion to create a village history archive website. PROPOSED; SECONDED; **RESOLVED** that JM would discuss this with Gala committee and investigate some possible options with estimates.
- 46) **To receive an update on the commemorative planters and agree any further action** – It was noted that the planters and plaques have been installed. Next steps are to fill with soil and plant

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them up. The cost of soil and plants for the year was estimated at between £50 and £100. PROPOSED; SECONDED; **RESOLVED** to include funds in the budget for planting and ask if any residents would be happy to take on care of the planters.

47) **To review progress made against the Parish Plan and agree any action required** – It was noted that with the exception of holding community events, all objectives on the plan for this year had been completed or progressed.

48) **To resolve to complete a parish plan for 2023/24 and agree the content** - PROPOSED; SECONDED; **RESOLVED** to base the 23/24 plan on this years with the following amendments:

- Remove the litter pick
- Remove the notice board purchase
- Include investigating opportunities for a village get together
- Include planting the planters

49) **To consider planning APPLICATION:**

a. APPLICANT: Mr & Mrs Ide

PROPOSAL: Planning Permission - Extensions to front and rear of existing dwelling to provide additional living accommodation.

LOCATION: WHINFELL, MAIN ROAD, GOULCEBY

It was noted that the application is for a small extension at the front and a slightly larger one at the rear, which will not be visible from the road. PROPOSED; SECONDED; **RESOLVED** to respond noting the council have no objections or comments.

50) **To note planning applications response using delegated powers**

a. APPLICANT: Mr. G. Everitt,

PROPOSAL: Planning Permission - N/060/01865/22- Change of use and conversion of an ancillary building which is in the course of construction into an annexe.

LOCATION: GOULCEBY LODGE, TOP LANE, GOULCEBY

Response submitted 20.10.22 – No objections - Noted

51) **To note planning correspondence –**

**a – To note: Full planning permission granted – N/008/01514/22**

**PROPOSAL:** Planning Permission - Extension to existing dwelling to provide additional living accommodation.

**LOCATION:** HOMELANDS, SHOP LANE, GOULCEBY - Noted

52) **To consider correspondence received since the last Council meeting:**

Ref	From	Correspondence	Action
a	LALC	Annual report and minutes of annual meeting	To note - noted
b	LALC	Website maintenance support offer	To note and decide whether to pay for support – Noted and resolved not to pay for website support
c	LCC	Consent to erect planters on highway	To note - noted
d	Ramblers Association	Rights of way applications on unregistered land	Reply to advise if PC knows who owns the land – Councillors were unsure of who owns the land. MM to respond.
e	ELDC	Initial precept letter draft tax base	Use for calculating 23/24 precept - noted

53) **Financial matters:**

a) To receive an updated bank reconciliation and actual vs projected spend from RFO - PROPOSED; SECONDED; **RESOLVED** that the two reports are an accurate reflection of the financial situation. See appendix 1 and 2.

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- b) To receive confirmation of appointment of external auditor for the accounting period 22/23 to 26/27 – It was noted that the appointed external auditors for the next 5 years are PKF Littlejohn.
- c) To review the budget and set the precept for 2022/23 – Councillors reviewed the draft budget presented by the RFO. It was noted that: employee costs had increased due to a rise of £1925 FTE per SCP band effective from April 22 and were estimated at £1375; meeting room hire would need to be included, based on £10 per meeting for 4 meetings; £50 allocated to the planters; insurance was likely to increase and this was factored at approx. 10%; newsletter, stationery, fieldpath subs, poppy wreath would remain unchanged from this year. LALC costs were estimated at £165 including some provision for training of new councillors following the May elections. It was noted that AGPC precept was considerably lower than comparable parishes. It was PROPOSED; SECONDED; **RESOLVED** that the precept would be set at £1980 for 23/24. Based on a tax base of 125 this would represent an 12.5% increase for a band D property, from £14.08 per year to £15.84, a rise of £1.76 pa.
- It was also noted that the clerk does not want the pay increase backdated to April 2022, and is happy to wait until April for the increase to take effect – any new clerk recruited will be recruited on the appropriate rate at the time of appointment.
- d) To consider and approve income/ payments due including: Salaries 1.01.22 - £317.46; Planters - £461.85 (previously agreed £344+VAT); plaques for planters - £87.50; VAT reclaimed £246.75 – Noted. PROPOSED; SECONDED; **RESOLVED** to accept all payments and receipts.

**54) To receive the resignation of the Parish Clerk & RFO and agree any action required – PROPOSED; SECONDED; **RESOLVED** to:**

- accept the resignation of the clerk and RFO
- complete a job advert, a description and person specification
- advertise the vacancy in the newsletter, with LALC, on the website and noticeboards
- Closing date for applications set as 31<sup>st</sup> Jan 2023 with JM as the contact.
- Pay range to be based on the role assessment proforma
- Arrange any additional meetings as necessary for the clerks appointment
- JM and BM to interview

**55) To agree items to be included in the next newsletter**

- Meeting notes
- Precept
- PC vacancy
- Highways update
- Elections in May, encouraging people to apply
- Donations for planters

**56) To confirm the date (Monday 20<sup>th</sup> March 2023) and agenda items for the next meeting – time and date agreed. Venue to be All Saints Church. Agenda to include:**

- Relevant policies
- Chalk stream update
- Gala funds update
- Planter update

Meeting closed at 9:00pm

