

Asterby and Goulceby Parish Council

Notes 26th September 2022

Chair: Cllr Mold (JM)

Present: Councillors: Wardle (SW), Maplethorpe (BM); Croft (JC)

Clerk: M Moss (MM)

4 Member of the public

Public Forum: Several issues were raised: there is a blind corner on Butt Lane and a visibility mirror is needed; Horncastle Rd is still an issue and has not been fixed; the salt in the LCC grit bin is hard and unusable.

19) Chairperson's remarks – JM thanked councillors and members of the public for attending and noted that Ali Coton had resigned since the last meeting. JM thanked Ali Coton for her hard work and support of the parish council over the last 4 years and noted that BM had agreed to take responsibility for the newsletter.

20) Apologies for absence and reasons given – None from parish councillors. Apologies received from District Councillor Andrews.

21) Declaration of interests and requests for dispensations - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act – None.

The chair noted that agenda item 11 would be brought forward and discussed prior to the rest of the meeting as a member.

22) To discuss and agree in principle the suggestion from the Village Gala Committee to make funds available to the Parish Council for local projects and agree any next steps –Chair invited a member of the public to discuss this. The member of public noted that he was a member of the village gala committee; the last village gala was held in 2019; several members of the gala committee had resigned and the remaining members had decided the gala was not viable to run with so few committee members; the gala account had £1758 remaining and the bank has started to make charges to the account; the remaining members of the gala committee would like the funds to be used for projects in the village. Following a discussion it was agreed that the gala committee would retain control of the funds and what projects they are allocated to. PROPOSED; SECONDED; **RESOLVED** to include a section in the newsletter asking residents whether they would like to become active members of a gala-type committee or if there are any projects which they would like to suggest for the benefit of the parish.

23) To confirm and sign the minutes of the meeting held on 23rd May 2022 – PROPOSED; SECONDED; **RESOLVED** that the official minutes of the meeting of the Council held on 23rd May 2022 be approved as a correct record and signed by the Chairman of the meeting.

24) To receive reports from the Clerk and Councillors on matters outstanding – It was noted that all actions had been completed. The notice board had been purchased and installed; LCC had not resolved the road subsidence on Horncastle Rd; no response from ELDC regarding the planning decision for land east of Horncastle Rd; all audit work had been completed to the satisfaction of the auditors.

25) To receive reports from District and County Councillors – None present

26) To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action – The issue on Horncastle Rd had been pressed with LCC, but still outstanding; JC noted a fallen tree on Asterby Lane which she would report to LCC.

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27) To receive an update on the notice board and agree any next steps – Noted that the noticeboard had been purchased, installed and is being used. Councillors thanked JC and JM for their hard work with this project. PROPOSED; SECONDED; **RESOLVED** to include an item in the newsletter about the notice board.

28) To receive an update on the Platinum Jubilee planters and agree any next steps – JM noted that he had progressed the options for planters and obtained 4 like for like quotes for self watering planters in green, including clamps, liners and delivery. Quotes varied from £344 to £496 for 2 planters (excl. VAT). It was also noted that LCC had given permission but imposed several conditions including: use of isolated fittings; the planters and any damage they may cause will be the liability of the PC; they need to be removed overwinter. JM also noted that he had obtained quotes for commemorative plaques in honour of the late Queen Elizabeth II - £87.50 for 2 including delivery and VAT. PROPOSED; SECONDED; **RESOLVED** to:

- a- renegotiate LCC requirement to remove over winter
- b- purchase 2 planters from GE Views for £344+VAT
- c- purchase 2 commemorative plaques for £87.50 incl VAT and delivery
- d- include a request in the newsletter for residents to volunteer to plant up and care for the planters

29) To discuss whether to sign up to the civility and respect pledge and agree any next steps – The requirements of the civility and respect pledge were reviewed. It was noted that training for councillors is available via LALC; the council do not support and will call out bullying, harassment or poor behaviour of any kind. PROPOSED; SECONDED; **RESOLVED** to sign up to the pledge.

30) To review and accept the following updated policies

- a) Data protection policy
- b) Data breach policy
- c) Equality and diversity policy
- d) Complaints procedure

JM noted a few minor non material amendments to the data protection policy and the complaints procedure. PROPOSED; SECONDED; **RESOLVED** to accept the minor changes and approve all 4 policies and place on the website.

31) To consider planning applications/correspondence –

a – Planning Application received 9th August 2022 response date 31st August 2022: N/008/01514/22

APPLICANT: Mr B Gough

PROPOSAL: Planning Permission – Extension to the existing dwelling to provide additional living accommodation

LOCATION: HOMELANDS, SHOP LANE, GOULCEBY

No objections response sent 22nd Aug 22.

b. – Full planning permission granted – N/060/00689/22 KOOKOU, SHOE LANE – Erection of a domestic workshop and demolition of existing stable

c. – Full planning permission granted – N/060/00474/22 MIDDLE FARM GREEN LANE, HEMINGBY – Erection of a replacement dwelling

d. – Full planning permission granted – N/060/00566/22 GOULCEBYPOST FORD WAY, GOULCEBY – Extensions and granny annexe

All planning correspondence and responses noted.

32) To consider correspondence received since the last Council meeting:

Ref	From	Correspondence	Action
a	ELDC	Notice of co-option following resignation of councillor	To note and agree any action – Noted and agreed to advertise vacancy
b	Lincolnshire Fieldpath Association	Spring Summer newsletter	To share and agree whether to subscribe for another year -

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			PROPOSED; SECONDED; RESOLVED to re-subscribe
c	Anglian Water	Investing in new reservoirs, one in the fens bordering Cambridge and one in Lincolnshire south-east of Sleaford, about halfway between Grantham and Boston	To note - Noted
d	Louth Town and Rural Police team	July 2022 newsletter	To note and agree any action – Noted, no further action

33) Financial matters:

- a) To receive an updated bank reconciliation and actual vs projected spend from RFO - PROPOSED; SECONDED; **RESOLVED** to accept both documents. Appendix 1 and 2
- b) To consider and approve income/ payments due including: Salaries 1.10.22 - £317.46; KBS (notice board) - £721.20 (already paid); Batteries for defib - £32.50; Erection of notice board - £95; Fieldpath Association membership £5.00. PROPOSED; SECONDED; **RESOLVED** to approve all payments.
- c) To confirm the current situation with regard to bank signatories - Noted that JM, SW and BM are full signatories and MM is an admin signatory.
- d) Discuss and agree whether the council should remain opted in to the central procurement of external auditors for the next 5 years - PROPOSED; SECONDED; **RESOLVED** to remain opted into the central procurement for the next 5 years.

34) To agree items to be included in the next newsletter

- Update on the notice board
- Summary of the notes including update on highways issues
- Parish council vacancies
- Update on the planters and request for volunteers
- Gala funded projects
- Boardwalk completion
- Note of thanks to Rev Cilla for tree cutting on Asterby lane

35) To confirm the date (Monday 12th December) and agenda items for the next meeting – next meeting date confirmed as 12th December 7:30pm. Agenda items to include:

- Update on the planters
- Budget and precept setting
- Annual parish plan
- Gala responses
- Chalk stream event

Meeting closed 8:53pm

Appendix 1 –

Bank Reconciliation					
1st April 2022					
Balance B/F		£2,876.24			
Receipts	£7,760.00				
			£10,636.24		
Payments	£7,565.91				
			£7,565.91		
Payments carried over from 2021/22			£50.00		
Total			£3,020.33		
Date reconciliation carried out:	26/09/2022				
				26/09/2022	£3,020.33

Parish Clerk: Michelle Moss

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Appendix 2 – Actual vs projected spend 2022/23

Expenditure	BudgetQ1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned	Total actual	Left to spend
Employee costs	320.00	312.00	8.00	320.00	317.46	2.54	320.00			320.00			1280.00	629.46	650.54
Meeting room hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00			0.00	0.00	0.00
LALC	25.00	0.00	25.00	25.00	0.00	25.00	25.00			90.00			165.00	0.00	165.00
Section 137/ Donations	0.00	19.25	-19.25	0.00	0.00	0.00	20.00			0.00			20.00	19.25	0.75
Insurance	220.00	196.00	24.00	0.00	0.00	0.00	0.00			0.00			220.00	196.00	24.00
Newsletter	75.00	0.00	75.00	0.00	0.00	0.00	0.00			0.00			75.00	0.00	75.00
Misc (stamps/static)	0.00	0.00	0.00	0.00	0.00	0.00	30.00			0.00			30.00	0.00	30.00
Fieldpath Subs	0.00	0.00	0.00	5.00	5.00	0.00	0.00			0.00			5.00	5.00	0.00
Defibrillator	0.00	0.00	0.00	0.00	32.50	-32.50	0.00			0.00			0.00	32.50	-32.50
Election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00			0.00	0.00	0.00
Unplanned expenditure	0.00	0.00	0.00	0.00	721.20	-721.20	0.00			0.00			0.00	721.20	-721.20
Total	640.00	527.25	112.75	350.00	1076.16	-726.16	395.00	0.00	0.00	410.00	0.00	0.00	1795.00	1603.41	191.59
						-613.41			-613.41			-613.41			
Income													Planned Inc	Actual	Variance
Precept	1760	1760.00	0.00	0	0.00	0	0	0	0	0	0	0	1760	1760	0
Donations	0	0.00	0.00	0	0.00	0	0	0	0	0	0	0	0	0	0
VAT refund	35	0.00	-35.00	0	0.00	0	0	0	0	0	0	0	35	0	-35
	1795	1760.00	-35.00	0	0	0	0	0	0	0	0	0	1795	0	-35