

Asterby and Goulceby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the **Meeting of Asterby and Goulceby Parish Council**. It will be held on **Friday 21st August 2026** commencing at **6.00pm, Three Horseshoes, Goulceby**.

Business to be dealt with at the meeting is listed in the agenda. Official meeting will start at 6.10pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 6.00pm.

Diane De Halle Clerk to the Council

Date: 14th August 2026

PUBLIC FORUM – Public Participation (maximum 10 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred, if appropriate, to the next meeting

AGENDA

21. **Chairman's remarks**
22. **Apologies for absence and reasons given**
23. **Declaration of interests and requests for dispensations** - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act
24. **To confirm and sign the minutes of the meeting held on 5th May 2026**
25. **To receive reports from the Clerk and Councillors on matters outstanding**
26. **To receive reports from District and County Councillors**
27. **To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action**
28. **Update on Viking Way 50th anniversary bench**
29. **Update on Project Groundwater device at Goulceby Bridge**
30. **Discuss quotations received for Bus Shelter repainting**
31. **Discuss potential memorial for WWII / update on information for website**
32. **Update on Accessibility Statement – requirement for audit – feedback from checks/ELDC**
33. **Discussion on poppy wreath for Church – previous wreath retained**
34. **Update on Clerk salary – commencing 1st April 2026**
35. **Pre-order consultation – diversion of parts of Public Footpaths 14 and 15 at Manor Farm, Goulceby (near crossroads at Asterby Lane and Top Lane) – response required by 28.8.26**
36. **To consider planning applications/correspondence received:**
 - a – Planning Application:
Application Reference No: 00917/26/FUL
PROPOSAL: Extension to existing dwelling to provide additional living accommodation (works already commenced)
LOCATION: Woldale Close Cottage, Horncastle Road, Goulceby
UPDATE RECEIVED: Delegated powers used and advised '**NO OBJECTIONS**' / Application **APPROVED** on 28.7.26
 - b – Planning Application:
Application Reference No: 00581/26/FUL
PROPOSAL: Extension and alteration to existing dwelling
LOCATION: Manor Farm, Asterby Lane, Goulceby
UPDATE RECEIVED: Application **APPROVED** 24.6.26

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c – Planning Application:

Application Reference No: 00920/26/FUL

PROPOSAL: Extension of a detached vehicle store/potting shed

LOCATION: Lark Rice, Butt Lane, Goulceby

UPDATE RECEIVED: Delegated powers used and advised **'NO COMMENT'**

37. To consider correspondence received since the last Parish Council meeting:

Ref	From	Correspondence	Action
A	ELDC	Email 29.4.26 – Lincolnshire Wolds outdoor festival 2026 to launch Viking way themed event in Horncastle on 16.5.26.	Added to website No further action
B	Supplier for landline conversion	Email 14.5.26 – Details on the landline switch-off. By January 2027 the UK's old copper phone network to be switched off. Government guidance information added to website 'NEWS' 5.6.26.	Website News Notice Boards Newsletter
C	PKF Littlejohn	Email 19.5.26 – notification from auditors on the audit for 25-26; EXEMPT STATUS confirmed.	Added to website No further action
D	LCC Transport	Email 22.5.26 – details and links on dedicated bus website, including Callconnect.	Website News Newsletter
E	LCC Traffic	Email 22.5.26 – TTRO/TTRO16659 – Anglian Water new water connection – road closure order Ford Way, Goulceby – 6 th to 8 th July.	Website Newsletter
F	LALC News	Email 22.5.26 – advice on Councillors having addresses on website and pecuniary interests on ELDC website – confirmation they don't need to be included from June 26.	Noted Website to be checked
G	LCC Traffic	Email 4.6.26 – TTRO/TTRO17226 – Anglian Water repair leak – road closure order Ford Way, Goulceby – 4 th to 10 th June.	Website Newsletter
H	LCC Woodland Trust	Email 8.6.26 – Looking for communities to take on 5 orchard trees. No community land available to accommodate.	Noted No further action
I	LCC Minerals and Waste	Email 15.6.26 – Consultation request on updating the Minerals and Waste Local Plan in Lincolnshire up to 2042.	Noted
J	ELDC News	Email 24.6.26 – Waste caddies arriving from July.	Noted / Website News
K	ELDC News	Email 24.6.26 – Red heat health alert and support information.	Website News
L	ELDC News	Email 16.7.26 – LCC looking at Household Recycling Centres moving to a 'booking system'.	Noted Website News
M	ELDC News	Email 16.7.26 – Government announces decision on local Government reorganisation in Greater Lincolnshire.	Noted Website News
N	Letter from resident	Email 5.8.26 / Letter 4.8.26 – request to become a councillor.	Co-option process required See agenda item 38
O	Small Authority	Email 7.8.26 – request for smaller authorities to create login ahead of doing DIGITAL audits.	Clerk to action

Various additional communications received from Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), Lincolnshire Assoc. of Local Councils (LALC), National Assoc. of Local Councils (NALC), Rural Service Network, Parish Newsletter – circulated to councillors as necessary

38. To review and agree the following policies for the Parish Council:

- Data Breach Policy (annual - due September)
- Data Protection (GDPR) Policy (bi-annual - as above)
- Equality and Diversity Policy (bi-annual - as above)
- Complaints Procedure (bi-annual - as above)
- Information and guidance for Emergency Preparedness (annual - as above – delay to next meeting)
- Co-option Policy and Procedure (NEW)

39. Financial matters:

- To receive an updated bank reconciliation from RFO for 26/27 (Appendix 1)
- To receive an updated budget vs forecast for 26/27 (Appendix 2)
- Receive quotations for bus shelter and agree action (see Agenda item 30)
- Public notice for Audit 25-26 ended on 14th July – noted with no further action and confirmation on exempt status received from PKF Littlejohn (see correspondence)
- The Parish of Asterby Group invoice is not due yet as we have 1 more entre; invoice expected Jan 27
- To consider and approve payments/income due including: G. Johnson £89 (£65 10.5.26 and £24 14.5.26 – VAT £10.83 + £4.00) agreed to pay on 18.6.26 as less than £200; 3 x Lloyds Service charge invoices received 19.5.26 £4.25 / 19.6.26 £4.25 / 19.7.26 £4.25 / 18.8.26 £4.25); Salary SO 1.10.26 £497.58

40. To agree items to be included in the next newsletter

41. To confirm the dates and agenda items for the next meeting

Parish Clerk: Diane De Halle

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Email: clerk@asterbygoulceby-pc.gov.uk

Website: <https://asterby-goulceby.parish.lincolnshire.gov.uk/>

Asterby and Goulceby Parish Council

Financial Matters

Appendix 1

Bank Reconciliation 2026-27			
1st April 2026			
Reserves Balance B/F AGAR		£2,849.78	
Total receipts to date	£4,078.34		
		£6,928.12	
Total payments to date		£1,516.14	
Less payments carried over from 2024-25		£0.00	
Total		£5,411.98	
Date reconciliation carried out: 12/08/2026			
Bank Statement issue date: 31/07/2026			

Payments/receipts not yet on bank statement	
Bank balance to 31/7/26	£5,416.23
Less unrepresented cheques/payments:	
Lloyds Service Charge (18/8/26)	-£4.25
Total	
12/08/2026	£5,411.98
Difference	£0.00