

Asterby and Goulceby Parish Council

Minutes – 5th May, 2026

Chair:	Jon Mold (JM)
Present Councillors:	Ian Taylor (IT), Graham Johnson (GJ)
Parish Clerk & RFO:	Diane De Halle (DDH)
Members of the Public	3
District Councillor	Daniel Simpson

PUBLIC FORUM – None

- 1. To elect a Chairman for the forthcoming year and receive their Declaration of Acceptance of Office –** RESOLVED Councillor Jon Mold to be re-appointed as Chair of the Parish Council for the forthcoming year. Declaration of acceptance form received for JM (Clerk to retain in file).
- 2. To elect a Vice Chairman for the forthcoming year and receive their Declaration of Acceptance of Office –** RESOLVED there would be no Vice Chair appointed for the forthcoming year.
- 3. Chairman’s remarks** – all welcomed.
- 4. Apologies for absence and reasons given** – none received.
- 5. Declaration of interests and requests for dispensations** - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act – none declared.
- 6. To confirm and sign the minutes of the meeting held on 18th March 2026** - RESOLVED to accept the Minutes from the previous meeting as a correct record and signed by the Chair.
- 7. To receive reports from the Clerk and Councillors on matters outstanding** – noted.
- 8. To receive reports from District and County Councillors (County Councillor sent apologies)**
District Councillor Daniel Simpson gave an update on Local Government Reform (result likely August for what proposal they are prepared to go with); Planning changes likely, details being worked through; Local Plan update provided; Environment Agency will be categorizing water courses, inc. the River Bain; Goulceby bridge to the Bain has been improved by the Witham Third resulting in the water levels being lower in December and January recently; Community Grant scheme will be starting again in May with a pot of £4k.
- 9. To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action** – noted.
- 10. Update on Viking Way 50th anniversary bench** – pending decision on location.
- 11. Update on Project Groundwater device at Goulceby Bridge** – pending approval from the Drainage Board.
- 12. Discuss potential memorial for WWII** – to be discussed separately and feedback options next meeting.
- 13. Discuss Bus Shelter repainting** – quotes discussed, pending grant application, finalise next meeting.
- 14. Discuss Accessibility Statement – requirement for audit** – discussed, score currently 9 out of 10 (normal website apparently around 5; new annual check worksheet presented; some issues raised to be picked up with ELDC; Accessibility Statement updated with ‘website check’ and RESOLVED to accept.
- 15. To consider planning applications/correspondence received:**
 - a – Planning Application:
Application Reference No: 03565/25/FUL
PROPOSAL: Erection of 3 dwellings. LOCATION: Land adjacent Demeter House, Ford Way, Goulceby
UPDATE RECEIVED: APPLICATION WITHDRAWN (notification received 7.4.26) - NOTED
 - b – Planning Application:
Application Reference No: 00581/26/FUL
PROPOSAL: Extension and alterations to existing dwelling
LOCATION: Manor Farm, Asterby Lane, Goulceby (notification received 27.4.26)
RESPONSES BY: 18.05.26 – NO OBJECTIONS to be submitted

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c – Planning Application:

Application Reference No: 00586/26/LBA

PROPOSAL: Extension and alterations to existing dwelling (Listed Building Consent)

LOCATION: Manor Farm, Asterby Lane, Goulceby (notification received 28.4.26)

RESPONSES BY: 19.05.26 – NO OBJECTIONS to be submitted

16. To consider correspondence received since the last Parish Council meeting:

Ref	From	Correspondence	Action
A	LCC traffic notice	Email 16.3.26 – temporary traffic notification TTR015665, road closure order Shop Lane / Butt Lane 27.4.26 – drainage work.	Added to website No further action
B	LCC	Email 4.3.26 – LCC Bus Shelter Grant Scheme, up to £3000 for new, repairs or refurbishment of bus shelters.	Noted
C	LCC traffic notice	Email 20.3.26 – temporary traffic notification TTR015731, road closure order Asterby Lane 30.4.26 – footbridge replacement.	Added to website No further action
D	PKF Littlejohn	Email 24.3.26 – notification from auditors on the audit process for 25-26. Deadline 1.7.26.	Ongoing See Finance a) to f)
E	Zurich Insurance	Email 6.4.26 – renewal for insurance.	See Finance i)
F	ELDC	EMAIL 14.4.26 – GRASSROOTS grant scheme now reopens with a budget of £10,000.	Noted Passed to Church
G	ELDC planning	Email 24.4.26 – Eastern green link 3 and 4 – targeted statutory consultation for Grimsby to Walpole due by 8 th May 2026.	Noted Added to Website

Various additional communications received from Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), Lincolnshire Assoc. of Local Councils (LALC), National Assoc. of Local Councils (NALC), Rural Service Network, Parish Newsletter – circulated to councillors as necessary

17. To review and agree the following policies for the Parish Council:

- Standing Orders (annual)
- Code of Conduct (annual)
- Financial Regulations (annual)
- Risk Register Log / Schedule (annual)

RESOLVED to approve 4 revised policies – Clerk to update files and website.

18. Financial matters:

- To resolve to agree that Asterby and Goulceby Parish Council meets the AGAR exemption criteria and wishes to be an exempt authority, not subject to external audit limited assurance review for the year 2025/26 (deadline **Wednesday 1.07.26**)
- To consider and resolve to approve the Annual Internal Audit report (no notes submitted with the report)
- To consider and resolve to accept the Annual Governance Statement
- To consider and resolve to accept the Annual Accounting Statements and Annual Bank Reconciliation
- To consider and resolve to accept the Explanation of Variances – pro forma
- To receive an updated list of Assets (Appendix 1)
- To receive an updated bank reconciliation from RFO for 25/26 and 26/27 (Appendix 2) and corresponding bank statements
- To consider and resolve to accept the Public Notice period to commence Wednesday 3rd June to Tuesday 14th July – Notice dated Thursday 28th May – covering a period of 30 working days
RESOLVED to accept all documents a) to h); Clerk to submit AGAR exemption/contacts to PKF Littlejohn for 25-26 by 30th June and to upload all relevant documents (including revised Asset register) to website; JM to add public notice to notice boards on 28th May.
- To review insurance quotes for 26/27 and agree payment – due 1.6.26 – Quotes discussed of £695.38 from Clear Councils / CAS declined to quote and Zurich quoted £401.40 initially and revised to £374.99
RESOLVED to accept a 3-year price of £360.73 per year with Zurich (any changes would revise the price).
- To consider and approve payments/income due including: Annual Insurance Renewal 6.04.26 - £360.73 Zurich (awaiting revised invoice); Lloyds bank service charges 19.4.26 - £4.25; Independent Auditor 01.05.26 - £50 (increased from £40); Salary SO 01.07.26 - £497.58 (pending invoice); Precept from ELDC 15.04.26 - £4,078.34.
RESOLVED to accept all payments / receipts.

19. To agree items to be included in the next newsletter - RESOLVED JM to advise (include Parish Council grant information / vacancies on Parish Council / Defib).

20. To confirm the dates and agenda items for the next meeting – RESOLVED next meeting will be held on Friday 21st August 2026 at 6.00pm / venue: The Three Horseshoes.

Meeting closed 7,30pm

Parish Clerk: Diane De Halle

Tel: 07500 989434

Email: clerk@asterbygoulceby-pc.gov.uk

Website: <https://asterby-goulceby.parish.lincolnshire.gov.uk/>

Asterby and Goulceby Parish Council

Financial Matters

Appendix 1

Asterby and Goulceby Parish Council Asset Register

Last updated: 01.04.26

Date Purchased	Description	Purchase Cost (Value) B/F 25/26	Additions 25/26	Location	Date disposed	Scrap Cost 25/26	Insurance Value (cost Excl Vat)	Notes	Current condition	Last Inspected and recorded issues
Feb-13	Seat (£332.50) / installation (£300) / Plaque (£35.38)*	£ 667.88		Top Lane			£ 882.00	Donated by Western Power	Good condition	Inspected April 2026 - no H&S issues.
Sep-13	Community Shelter (£5776) / Installation (£900)*	£ 6,676.00		Horncastle Rd / Ford Way junction			£ 14,001.75		Good condition	Inspected April 2026 - no H&S issues. Possible re-stain required.
Nov-13	Waste bin*	£ 130.50		Viking way (Watery Lane/Butt Lane junction)			£ 210.00		Good condition	Inspected April 2026 - no H&S issues.
Dec-13	Seat (£332.50) / installation (£300)*	£ 632.50		Viking way (Watery Lane/Butt Lane junction)			£ 882.00		Good condition	Inspected April 2026 - no H&S issues.
Jan-17	Zoll defibrillator AED+ (no VAT charged)	£ 400.00		Three Horseshoes Porch			£ 1,825.50	ELDC grant fund of £300 towards Defib. Bought direct from British Heart Foundation.	Good condition	Inspected April 2026 - no H&S issues.
Jan-17	Alvia external defib cabinet*	£ 450.00		Three Horseshoes Porch			£ 600.00		Good condition	Inspected April 2026 - no H&S issues.
Aug-18	Seat (£274.16) / installation (£450)*	£ 750.00		Asterby End junction			£ 882.00	Funding for an identical replacement provided by local resident who damaged it in April 22. Replacement installed.	Good condition	Inspected April 2026 - no H&S issues.
Dec-18	Commemorative plaque*	£ 250.00		Goulceby Church			£ 330.75	ELDC £200 / £100 donation	Good condition	Inspected April 2026 - no H&S issues.
Oct-20	Dog waste bins*	£ 120.00		Junction of Top Lane & Asterby/Donington Rd			£ 420.00		Good condition	Inspected April 2026 - no H&S issues.
Jul-22	Notice Board, concrete posts & signwritten header panel*	£ 601.00		Asterby End junction			£ 1,043.50		Good condition	Inspected April 2026 - no H&S issues.
Oct-22	2 x planters*	£ 384.88		Bridge on Watery Lane, Goulceby			£ 468.30		Good condition	Inspected April 2026 - no H&S issues.
Oct-22	2 x planter plaques*	£ 72.92		On the two planters on Watery Lane			£ 105.00		Good condition	Inspected April 2026 - no H&S issues.
Date Unknown	Litter picking equipment (previously 'noted' but not included)	£ 1.00		In Chair's Garage			£ 143.33		Good condition	N/A
Dec-23	Notice Board (inc. magnets)*	£ 438.00		Inside Bus Shelter Horncastle Rd / Ford Way junction			£ 500.00	Grant funding by ELDC	Good condition	Inspected April 2026 - no H&S issues.
Totals :		£ 11,575	£ -				£ 22,294.13			
						Balance C/F (inc. Additions / exc. Scrap costs):	£ 11,575			

Net figures of VAT only included*

Insurance value of £20,000 to be used for 24/25

Insurance value of £21,232.50 used for 25/26

Insurance value of £22,294.23 proposed for 26/27 (includes a 5% increase by Zurich Insurance)

Appendix 2

Bank Reconciliation 2025-26

1st April 2025

Reserves Balance B/F AGAR **£1,596.79**

Total receipts to date £4,132.67
£5,729.46

Total payments to date £2,879.68
Less payments carried over from 2024-25 £0.00

Total £2,849.78

Date reconciliation carried out: **11/04/2026**

Bank Statement issue date: **01/04/2026**

VAT due of £31.41 for financial year 2024 - received 08.04.25

VAT due of £22.92 for financial year 2025 - received 15.01.26

Payments/receipts not yet on bank statement

Bank balance to 31/3/26 **£2,849.78**

Less unrepresented cheques/payments:

Total 11/04/2026 £2,849.78

Difference £0.00

Bank Reconciliation 2026-27

1st April 2026

Reserves Balance B/F AGAR **£2,849.78**

Total receipts to date £0.00
£2,849.78

Total payments to date £497.58
Less payments carried over from 2024-25 £0.00

Total £2,352.20

Date reconciliation carried out: **11/04/2026**

Bank Statement issue date: **01/04/2026**

Payments/receipts not yet on bank statement

Bank balance to 31/3/26 **£2,352.20**

Less unrepresented cheques/payments:

Total 11/04/2026 £2,352.20

Difference £0.00

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