

Asterby and Goulceby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the **Meeting of Asterby and Goulceby Parish Council**. It will be held on **Wednesday 18th March 2026** commencing at **6.30pm, All Saint's Church, Goulceby**.

Business to be dealt with at the meeting is listed in the agenda. Official meeting will start at 6.40pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 6.30pm.

Diane De Halle Clerk to the Council

Date: 10th March 2026

PUBLIC FORUM – Public Participation (maximum 10 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred, if appropriate, to the next meeting

AGENDA

56. **Chairman's remarks**
57. **Apologies for absence and reasons given**
58. **Declaration of interests and requests for dispensations** - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act
59. **To confirm and sign the minutes of the meeting held on 10th December 2025**
60. **To receive reports from the Clerk and Councillors on matters outstanding**
61. **To receive reports from District and County Councillors**
62. **To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action**
63. **To consider planning applications/correspondence received:**
 - a – Planning Amendment Application:
Application Reference No: 03751/25/REV & 03751/25/RVC (previous N/008/0327/21)
PROPOSAL: to vary existing dwelling LOCATION: Lark Rise, Butt Lane, Goulceby
RESPONSE: using delegated powers 'no comment' with notes on drawing (submitted 9.1.26)
RESPONSE: approved 10.2.26
64. **Update on new email for Parish Clerk – clerk@asterbygoulceby-pc.gov.uk**
65. **Update on Asterby church yard**
66. **Update on WWI & WWII information received from LCC**
67. **Project Groundwater Greater Lincolnshire** – device for monitoring water levels on Goulceby Bridge
68. **To consider correspondence received since the last Parish Council meeting:**

Ref	From	Correspondence	Action
A	Email query	Email 29.12.25 – requesting information on someone buried at Goulceby church – forwarded & response sent	Info only
B	HM Revenue	Email 9.1.26 – confirmation of VAT refund	Noted
C	LALC	Email 12.1.26 – annual subscription £ 111.10 invoice & training scheme £144.00 quote for 26-27 due by 1 st April 2026	See item 70 (e) and (f)
D	LCC Countryside Access	Email 15.1.26 – suggesting a bench in Goulceby commemorating 50 years of the Viking Way –suggestion submitted and awaiting result	Noted & awaiting result

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Ref	From	Correspondence	Action
E	OFTEC	Email 12.1.26 – public consultation on ‘Future Ready Fuel Campaign’	Noted Added to website NEWS
F	LCC Traffic	Email 19.1.26 – TTRO/TTR014773 traffic order restriction for Goulceby – Anglian Water stop tap replacements 5.3.26 to 9.3.26	Noted / added to Website Now complete
G	Parish Online	Email 26.1.26 – new email received for Parish Clerk	See Item 64
H	PCC	Email 27.1.26 via Chair – request for ongoing funding for Asterby Church yard	See Item 65
I	Innovative Resilience	Email 5.2.26 – request for monitor to be placed on Goulceby Beck at Goulceby bridge on Watery Lane	See item 67
J	LCC Traffic	Email 6.2.26 – TTRO/TTR014820 traffic order restriction for Goulceby (main road) – Telegraph pole replacement 20.3.26	Noted / added to Website
K	District Councillor	Email 11.2.26 – consultation on local government reform for Lincolnshire 5.2.26 to 26.3.26	Noted Added to Newsletter Added to Website News
L	Able Community Care	Email 12.2.26 – ‘DO NOT KNOCK’ packs for residents to help keep an older person safer in 2026 campaign – residents to contact the Clerk for a pack	Added to Newsletter Residents can request from Clerk

Various additional communications received from Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), Lincolnshire Assoc. of Local Councils (LALC), National Assoc. of Local Councils (NALC), Rural Service Network, Parish Newsletter – circulated to councillors as necessary

69. To review and agree the following policies for the Parish Council:

- Volunteer Policy
- Disciplinary Policy

70. Financial matters:

- a) To receive an updated bank reconciliation from RFO for 25/26 (Appendix 1)
- b) To receive an updated budget vs forecast for 25/26 (Appendix 2)
- c) Precept for budget 26/27 submitted and confirmation received - NOTE
- d) VAT request submitted for 2025 – refund of £22.92 requested (9.1.26) & paid 15.1.26 – NOTE
- e) To discuss and approve LALC Annual Subs 26-27 £110.04 (increase of 115 and no VAT);
- f) To discuss and approve LALC Annual Training for 26-27 £144 (inc. VAT of £24);
- g) To consider and approve payments/income due including: 3 x Lloyds Service charge invoices received 10.12.25 £4.25 / 12.1.26 £4.25 / 11.2.26 £4.25; All Saint’s Church (meeting room hire 18.3.26) £15; LALC subs 9.12.25 £111.10; Salaries 01.04.26 497.58 (SO for 26/27); income received from HMRC for VAT of £22.92 15.1.26

71. To agree items to be included in the next newsletter

72. To confirm the dates and agenda items for the next meeting

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Financial Matters

Appendix 1

Bank Reconciliation 2025-26	
1st April 2025	
Reserves Balance B/F AGAR	£1,596.79
Total receipts to date	£4,132.67
	£5,729.46
Total payments to date	£2,753.58
Less payments carried over from 2024-25	£0.00
Total	£2,975.88
Date reconciliation carried out:	07.03.26
Bank Statement issue date:	27.02.26
VAT due of £31.41 for financial year 2024 - received 08.04.25	
VAT due of £22.92 for financial year 2025 - received 15.01.26	

Payments/receipts not yet on bank statement	
Bank balance to 17.02.26	£2,980.13
Less unrepresented cheques/payments:	
Lloyds Service Charge (11.02.26)	-£4.25
Total	£2,975.88
07.03.26	
Difference	£0.00

Appendix 2

Asterby and Goulceby Planned vs Actual 2025 - 2026															Date:	07/03/2026		
															Current 25/26			
Expenditure	Budget Q1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned (budget)	Total actual	Left to spend	Forecast year-end position		
Employee costs	609.34	580.32	29.02	609.34	483.60	125.74	609.34	511.56	97.78	609.34	497.58	111.76	2437.34	2073.06	364.28	2,073.06	Reduced hours / pay rise due	
Meeting room hire	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	0.00	15.00	0.00	60.00	15.00	45.00	30.00	Pot. 2 meetings in church	
LALC - Membership Subscription and training	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	230.00	0.00	230.00	255.10	Subs up 11%/training - due M	
Internal Audit costs	250.00	40.00	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	40.00	210.00	40.00	Internal Audit x1 (not LALC)	
Section 137/Donations	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	100.00	0.00	100.00	0.00	Wreath if service / grant	
Insurance	450.00	340.67	109.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	340.67	109.33	340.67		
Villages Newsletter	75.00	0.00	75.00	0.00	75.00	-75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	0.00	75.00	Same as previous year	
Misc (stamps/stationery)	20.00	0.00	20.00	20.00	0.00	20.00	20.00	77.85	-57.85	20.00	0.00	20.00	80.00	77.85	2.15	77.85	Banking sep.	
Defibrillator	50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00	Contingent for defib	
Council election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Every 4 years - not budgeted	
Plants	75.00	60.50	14.50	0.00	0.00	0.00	0.00	19.50	-19.50	0.00	0.00	0.00	75.00	80.00	-5.00	80.00	New winter display added	
Bank charges	15.25	13.75	1.50	15.25	8.50	6.75	15.25	17.00	-1.75	15.25	12.75	2.50	61.00	52.00	9.00	52.00	New cost from 24/25	
Misc / other expenditure	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	250.00	0.00	250.00	0.00	Contingent to support 25/26	
Total	1704.59	1035.24	669.35	804.59	567.10	237.49	804.59	640.91	163.68	804.59	510.33	294.26	4118.34	2753.58	1364.76	3,023.68		
Income													Planned Income	Actual	Variance	Forecast year-end position		
Precept	4078.34	4078.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,078.34	4,078.34	0.00	4,078.34		
Donations / Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£440 grant error (repaid)	
VAT refund	0.00	31.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	22.92	0.00	40.00	54.33	14.33	22.92	See notes on "VAT"	
	4078.34	4109.75	0.00	40.00	22.92	0.00	4,118.34	4,132.67	14.33	4,101.26	Forecast year-end position							
Notes															Budget surplus / (shortfall)	1,077.58	SURPLUS 25/26	
Expenditure includes VAT																		
VAT to claim to date: B&Q plants £10.08 + Cartridge £6.17 + cartridge & paper £6.67 = £22.92															Total VAT: £ 31.41 (2024 - paid 8.4.25)		Opening reserves	1,596.79
Defib - pads due 2/28 and batteries 3/31 (if they last)															Total VAT: £ 22.92 (2025 - paid 15.1.26)		25/26 surplus/shortfall	1,077.58
Wreath with the Chair for 25-26																	Estimated closing reserves	2,674.37
Church room hire will increase from £10 to £15 from April '25																		
Internal audit not with LALC - now with local accountant (Louth)																		
Salary - reducing to 2.5 hrs per week 25/26 (effective 1.4.25 - 1st payment 1.7.25) + 5% increase in model																		
Local Election costs every 4 years (or if one required) - next due 2027																		
LALC subs £111.10 (no VAT) and LALC training £144.00 (inc VAT of £24 on training)																		
Council tax base (number of Band D properties in Asterby Group)																		
Council tax charge per property in Asterby/Goulceby group 26/27																		