

Asterby and Goulceby Parish Council

Minutes – 10th December 2025

Chair:	Jon Mold (JM)
Present Councillors:	Ian Taylor (IT), Graham Johnson (GJ)
Parish Clerk & RFO:	Diane De Halle (DDH)
Members of the Public	5
District Councillor	Daniel Simpson
County Councillor	Alex McGonigle

PUBLIC FORUM

- Residents attended voicing their concerns and objection to the planning planned on Ford Way (item 45 b).
 - We also had a member of the public from the Biscathorpe Oil Drilling Appeal providing an update on the proposed drilling and outlining details on the public inquiry, requesting PC and resident support in the area. Leaflets left in the church. Coffee morning on the 22nd Feb, Donington on Bain village hall between 1-4pm.
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38. Chairman's remarks – welcomed all for attending.

39. Apologies for absence and reasons given – none.

40. Declaration of interests and requests for dispensations - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act – declaration of interest received from councillor Ian Taylor for item 45b on the agenda and a dispensation request form has been received at the beginning of the meeting – **RESOLVED** to accept the dispensation in order to conduct council business.

41. To confirm and sign the minutes of the meeting held on 4th September 2025 and the confidential minutes of the same date – **RESOLVED** to accept both as a true record and signed by the Chair.

42. To receive reports from the Clerk and Councillors on matters outstanding – noted. **RESOLVED** Councillors Simpson and McGonigle will look into the WW2 crashes and Councillor McGonigle will look into where the previous Minutes are now located.

43. To receive reports from District and County Councillors

- District Councillor Simpson gave an update on the Asterby Church grounds grant available following an incident by a visitor, time is running out for this year. There were 2 grants available to provide 100% clearing of grounds and help get the church yard back into a manageable condition.
- County Councillor McGonigle gave a brief outline on the proposed 2 County Councils, still ongoing discussions on the detail and likely to take effect April 2028.

44. To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action – noted and **RESOLVED** for the Clerk to send details on the blocked gulleys along Watery and Butt Lanes to Councillor McGonigle to investigate with LCC.

45. To consider planning applications/correspondence received

a – Full Planning Permission APPROVED:

Application Reference No: 03015/25/FUL

PROPOSAL: Erection of a detached 3-bay garage

LOCATION: Goulceby Lodge, Top Lane, Goulceby

b – Full Planning Permission REQUEST:

Application Reference No: 03565/25/FUL

PROPOSAL: Erection of 3 dwellings

LOCATION: LAND ADJACENT DEMETER HOUSE, FORD WAY, GOULCEBY

RESOLVED to submit a formal **OBJECTION** to ELDC planning department via Clerk / ELDC have extended to 24.12.25 due to technical issues with submitting comments in the new system

46. Update on white gates on entrances / exits to the Asterby and Goulceby – Looked at a further 2 grants, criteria cannot be met, Chair will continue to pursue.

47. Discussion on council emails moving to “gov.uk” following notifications on ‘Assertion 10’ – **RESOLVED** to obtain a FREE email for the Clerk, adopt the IT policy proposed on agenda item 52, review website compliance in order to meet Assertion 10 criteria (legal requirement for financial year 25-26 audit).

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- 48. Budget setting for Precept 26-27 – RESOLVED** to adopt the proposed budget, this will be the same as the current year 25-26, i.e. £4078.34 + VAT.
- 49. Cray fish trap found in Goulceby Beck and reported to the Environment Agency** – signs had been put up by the Environment Agency with contact details, as 1 of these has been removed/damaged, they have been informed and likely to be replaced. Any traps found are to be reported to the Environment Agency, who will come and remove them.
- 50. Discuss councillor vacancies, the future governance resilience and options available** – Discussion took place on the current situation; the next election being held in May 27; vacancies available on the council, the council currently operates on the minimum quorum of 3; uncertain impact of 2 County Councils covering Lincolnshire - **RESOLVED** to include paragraph in the next newsletter.
- 51. To consider correspondence received since the last Parish Council meeting:**

Ref	From	Correspondence	Action
A	ELDC Planning	Email 03.09.25 – planning application 03015/25/FUL	See agenda item 45(a)
B	Parish Online	Email 17.09.25 – Free email to council clerks to meet AGAR Audit 25-26 Assertion 10 new legislation	See agenda item 47
C	Goulceby Church	Email 10.10.25 – survey following grant received for restoration work on church	Noted – completed as individuals
D	LCC Traffic	Email 14.10.25 – TTRO/TTT013187 traffic order restriction for Goulceby – Anglian Water repairs 24 th to 26 th Nov. – Butt Lane.	Noted / added to Website Now complete
E	The Wise Group	Email 15.10.25 – energy support and debt advice; winter fuel vouchers available	Noted – added to notice boards
F	LCC Standards	Email 04.11.25 – Avian Influenza (bird flu) confirmed near Swineshead, Boston with a 3km protection zone	Noted
G	ELDC grants	Email 06.11.25 – Community Essentials Scheme of grants between £100 and £4999	Noted – forwarded to Goulceby Church
H	LCC Standards	Email 10.11.25 – Avian Influenza (bird flu) confirmed near Alford, with a 3km protection zone	Noted Added to notice boards
I	ELDC Planning	Email 12.11.25 – planning application 03565/25/FUL	See agenda item 45(b)
J	LCC	Email 24.11.25 – County views winter 2025 survey.	Forwarded to councillors – responses by 26.1.26
K	ELDC Corp. Finance	Email 27.11.25 – Notification of precept request for 26/27.	Clerk to respond by 30.1.26
L	Lincolnshire for All	Email 28.11.25 – details on reorganisation in Greater Lincolnshire.	Noted
M	Resident of Goulceby	Email 28.11.25 – communication on recent planning	Noted (Re Item 45 (b))
N	Pension Regulator	Email 1.12.25 – request for information on re-enrolment for pensions.	Chair to respond by 27.04.26
O	LCC Rights of Way	Email 1.12.25 – possible free benches along Viking Way to celebrate the 50 th anniversary.	Chair to confirm proposed location Forward to District Councillor for Scamblesby

Various additional communications received from Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), Lincolnshire Assoc. of Local Councils (LALC), National Assoc. of Local Councils (NALC), Rural Service Network, Parish Newsletter – circulated to councillors as necessary

52. To review and agree the following policies for the Parish Council:

- Information & Guidance for Emergency preparedness
 - Internal Financial Control
 - IT Policy – proposed ahead of AGAR Audit Assertion 10
- RESOLVED** to accept and upload onto Website.

53. Financial matters:

- To receive an updated bank reconciliation from RFO for 25/26 (Appendix 1)*
- To receive an updated budget vs forecast for 25/26 (Appendix 2)*
- To review and confirm the budget and set the precept for 26/27 (see item 48 above)*
- Contact internal auditor ahead of audit 25/26 – contact made and he has agreed to undertake*

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- e) To consider and approve payments/income due including: 4 x Lloyds Service charge invoices received 11.8.25 £4.25 / 10.9.25 £4.25 / 10.10.25 £4.25) / 10.11.25 £4.25; Expenses for Jon Mold (printer cartridge) 13.9.25 £36.99 (VAT £6.17); Diane De Halle (printer cartridge, paper, stamp) 14.9.25 £40.86 (VAT £6.67); Graham Johnson (plants for bridge planters) 14.11.25 £19.50; All Saint's Church (meeting room hire) 10.12.25 £15; Salaries 01.01.26 497.58 (SO)

RESOLVED to accept all payments and claim outstanding VAT for the year 2025.

RESOLVED to accept Appendix 1 and 2; Chair signed Appendix 1 and corresponding bank statement.

54. To agree items to be included in the next newsletter – discussed, Chair preparing.

55. To confirm the dates and agenda items for the next meeting – **RESOLVED** to hold the next meeting on Wednesday 18th March 2026 at 6.30 at Goulceby Church.

Meeting closed at 8.20

Financial Matters

Appendix 1

Bank Reconciliation 2025-26			
1st April 2025			
Reserves Balance B/F AGAR		£1,596.79	
Total receipts to date	£4,109.75		
		£5,706.54	
Total payments to date		£2,126.65	
Less payments carried over from 2024-25		£0.00	
Total		£3,579.89	
Date reconciliation carried out:	14.11.25		
Bank Statement issue date:	31.10.25		
VAT due of £31.41 for financial year ending 24/25 - received 08.04.25			

Payments/receipts not yet on bank statement	
Bank balance to 31.10.25	£3,584.14
Less unrepresented cheques/payments:	
Lloyds Service Charge (18.11.25)	-£4.25
Total	
14.11.25	£3,579.89
Difference	£0.00

Appendix 2

Asterby and Goulceby Planned vs Actual 2025 - 2026															Dated:	29/11/2025
Expenditure	Budget Q1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned (budget)	Total actual	Left to spend	Forecast year-end position
Employee costs	609.34	580.32	29.02	609.34	483.60	125.74	609.34	511.56	97.78	609.34	0.00	609.34	2437.34	1575.48	861.86	2,073.06
Meeting room hire	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	60.00	0.00	60.00	30.00
LALC - Membership																
Subscription and training	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	230.00	0.00	230.00	230.00
Internal Audit costs	250.00	40.00	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	40.00	210.00	40.00
Section 137/ Donations	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	100.00	0.00	100.00	100.00
Insurance	450.00	340.67	109.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	340.67	109.33	340.67
Villages Newsletter	75.00	0.00	75.00	0.00	75.00	-75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	0.00	75.00
Misc (stamps/stationery)	20.00	0.00	20.00	20.00	0.00	20.00	20.00	0.00	20.00	20.00	0.00	20.00	80.00	0.00	80.00	77.85
Defibrillator	50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	50.00
Council election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plants	75.00	60.50	14.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	60.50	14.50	80.00
Bank charges	15.25	13.75	1.50	15.25	8.50	6.75	15.25	12.75	2.50	15.25	0.00	15.25	61.00	35.00	26.00	62.50
Misc / other expenditure	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	250.00	0.00	250.00	0.00
Total	1704.59	1035.24	669.35	804.59	567.10	237.49	804.59	524.31	280.28	804.59	0.00	804.59	4118.34	2126.65	1991.69	3,159.08

															Planned Income	Actual	Variance	Forecast year-end position
Precept															4078.34	4078.34	0.00	4,078.34
Donations / Grants															0.00	0.00	0.00	0.00
VAT refund															0.00	31.41	-31.41	-8.59
															4078.34	4109.75	-31.41	-8.59

Notes

Expenditure includes VAT

VAT to claim to date: B&Q plants £10.08

Defib - pads due 2/28 and batteries 3/31 (if they last)

Wreath with the Chair for 25-26

Church room hire will increase from £10 to £15 from April '25

Internal audit not with LALC - now with local accountant (Louth)

Salary - reducing to 2.5 hrs per week 25/26 (effective 1.4.25 - 1st payment 1.7.25) + 5% increase in model

Local Election costs every 4 years (or if one required) - next due 2026

Budget surplus / (shortfall)

942.18

Opening reserves

25/26 surplus/shortfall

Estimated closing reserves

1,596.79

942.18

2,538.97

Council tax base (number of Band D properties in Asterby Group)

Council tax charge per property in Asterby/Goulceby group 26/27

E440 grant error (repaid)

See notes on "VAT"

Forecast year-end position

SURPLUS 25/26