

Asterby and Goulceby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the **Meeting of Asterby and Goulceby Parish Council**. It will be held on **Wednesday 10th December 2025** commencing at **6.30pm**, **All Saint's Church, Goulceby**.

Business to be dealt with at the meeting is listed in the agenda. Official meeting will start at 6.40pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 6.30pm.

Diane De Halle Clerk to the Council

Date: 2nd December 2025

PUBLIC FORUM – Public Participation (maximum 10 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred, if appropriate, to the next meeting

AGENDA

38. **Chairman's remarks**
39. **Apologies for absence and reasons given**
40. **Declaration of interests and requests for dispensations** - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act
41. **To confirm and sign the minutes of the meeting held on 4th September 2025 and the confidential minutes of the same date**
42. **To receive reports from the Clerk and Councillors on matters outstanding**
43. **To receive reports from District and County Councillors**
44. **To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action**
45. **To consider planning applications/correspondence received**
 - a – **Full Planning Permission APPROVED:**
Application Reference No: 03015/25/FUL
PROPOSAL: Erection of a detached 3-bay garage
LOCATION: Goulceby Lodge, Top Lane, Goulceby
 - b – **Full Planning Permission REQUEST:**
Application Reference No: 03565/25/FUL
PROPOSAL: Erection of 3 dwellings
LOCATION: LAND ADJACENT DEMETER HOUSE, FORD WAY, GOULCEBY
46. **Update on white gates on entrances / exits to the Asterby and Goulceby**
47. **Discussion on council emails moving to "gov.uk" following notifications on 'Assertion 10'**
48. **Budget setting for Precept 26-27**
49. **Cray fish trap found in Goulceby Beck and reported to the Environment Agency**
50. **Discuss councillor vacancies, the future governance resilience and options available**
51. **To consider correspondence received since the last Parish Council meeting:**

Ref	From	Correspondence	Action
A	ELDC Planning	Email 03.09.25 – planning application 03015/25/FUL	See agenda item 45(a)
B	Parish Online	Email 17.09.25 – Free email to council clerks to meet AGAR Audit 25-26 Assertion 10 new legislation	See agenda item 47

Asterby and Goulceby Parish Council

Ref	From	Correspondence	Action
C	Goulceby Church	Email 10.10.25 – survey following grant received for restoration work on church	Noted – completed as individuals
D	LCC Traffic	Email 14.10.25 – TTRO/TTT013187 traffic order restriction for Goulceby – Anglian Water repairs 24 th to 26 th Nov. – Butt Lane.	Noted / added to Website Now complete
E	The Wise Group	Email 15.10.25 – energy support and debt advice; winter fuel vouchers available	Noted – added to notice boards
F	LCC Standards	Email 04.11.25 – Avian Influenza (bird flu) confirmed near Swineshead, Boston with a 3km protection zone	Noted
G	ELDC grants	Email 06.11.25 – Community Essentials Scheme of grants between £100 and £4999	Noted – forwarded to Goulceby Church
H	LCC Standards	Email 10.11.25 – Avian Influenza (bird flu) confirmed near Alford, with a 3km protection zone	Noted Added to notice boards
I	ELDC Planning	Email 12.11.25 – planning application 03565/25/FUL	See agenda item 45(b)
J	LCC	Email 24.11.25 – County views winter 2025 survey.	Forwarded to councillors – responses by 26.1.26
K	ELDC Corp. Finance	Email 27.11.25 – Notification of precept request for 26/27.	Clerk to respond by 30.1.26
L	Lincolnshire for All	Email 28.11.25 – details on reorganisation in Greater Lincolnshire.	Noted
M	Resident of Goulceby	Email 28.11.25 – communication on recent planning	Noted (Re Item 45 (b))
N	Pension Regulator	Email 1.12.25 – request for information on re-enrolment for pensions.	Chair to respond by 27.04.26
O	LCC Rights of Way	Email 1.12.25 – possible free benches along Viking Way to celebrate the 50 th anniversary.	Chair to make contact

Various additional communications received from Lincolnshire County Council (LCC), East Lindsey District Council (ELDC), Lincolnshire Assoc. of Local Councils (LALC), National Assoc. of Local Councils (NALC), Rural Service Network, Parish Newsletter – circulated to councillors as necessary

52. To review and agree the following policies for the Parish Council:

- Information & Guidance for Emergency preparedness
- Internal Financial Control
- IT Policy – proposed ahead of AGAR Audit Assertion 10

53. Financial matters:

- a) To receive an updated bank reconciliation from RFO for 25/26 (Appendix 1)
- b) To receive an updated budget vs forecast for 25/26 (Appendix 2)
- c) To review and confirm the budget and set the precept for 26/27 (see item 48 above)
- d) Contact internal auditor ahead of audit 25/26
- e) To consider and approve payments/income due including: 3 x Lloyds Service charge invoices received 11.8.25 £4.25 / 10.9.25 £4.25 / 10.10.25 £4.25; Expenses for Jon Mold (printer cartridge) 13.9.25 £36.99 (VAT £6.17); Diane De Halle (printer cartridge, paper, stamp) 14.9.25 £40.86 (VAT £6.67); Graham Johnson (plants for bridge planters) 14.11.25 £19.50; All Saint's Church (meeting room hire) 10.12.25 £15; Salaries 01.01.26 497.58 (SO)

54. To agree items to be included in the next newsletter

55. To confirm the dates and agenda items for the next meeting

Asterby and Goulceby Parish Council

Financial Matters

Appendix 1

Bank Reconciliation 2025-26			
1st April 2025			
Reserves Balance B/F AGAR	£1,596.79		
Total receipts to date	£4,109.75		
	£5,706.54		
Total payments to date	£2,126.65		
Less payments carried over from 2024-25	£0.00		
Total	£3,579.89		
Date reconciliation carried out:	14.11.25		
Bank Statement issue date:	31.10.25		
VAT due of £31.41 for financial year ending 24/25 - received 08.04.25			

Payments/receipts not yet on bank statement	
Bank balance to 31.10.25	£3,584.14
Less unrepresented cheques/payments:	
Lloyds Service Charge (18.11.25)	-£4.25
Total	£3,579.89
14.11.25	
Difference	£0.00

Appendix 2

Asterby and Goulceby Planned vs Actual 2025 - 2026															Dated:	29/11/2025
Expenditure	Budget Q1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned (budget)	Total actual	Left to spend	Forecast year-end position
Employee costs	609.34	580.32	29.02	609.34	483.60	125.74	609.34	511.56	97.78	609.34	0.00	609.34	2437.34	1575.48	861.86	2,073.06
Meeting room hire	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	60.00	0.00	60.00	30.00
LALC - Membership																
Subscription and training	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	230.00	0.00	230.00	230.00
Internal Audit costs	250.00	40.00	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	40.00	210.00	40.00
Section 137/ Donations	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	100.00	0.00	100.00	100.00
Insurance	450.00	340.67	109.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	340.67	109.33	340.67
Villages Newsletter	75.00	0.00	75.00	0.00	75.00	-75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	0.00	75.00
Misc (stamps/stationery)	20.00	0.00	20.00	20.00	0.00	20.00	20.00	0.00	20.00	20.00	0.00	20.00	80.00	0.00	80.00	77.85
Defibrillator	50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	50.00
Council election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plants	75.00	60.50	14.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	60.50	14.50	80.00
Bank charges	15.25	13.75	1.50	15.25	8.50	6.75	15.25	12.75	2.50	15.25	0.00	15.25	61.00	35.00	26.00	62.50
Misc / other expenditure	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	250.00	0.00	250.00	0.00
Total	1704.59	1035.24	669.35	804.59	567.10	237.49	804.59	524.31	280.28	804.59	0.00	804.59	4118.34	2126.65	1991.69	3,159.08

Income	Planned Income	Actual	Variance	Forecast year-end position
Precept	4078.34	4078.34	0.00	4,078.34
Donations / Grants	0.00	0.00	0.00	0.00
VAT refund	0.00	31.41	-31.41	22.92
	4078.34	4109.75	-8.59	4,101.26

Notes	Budget surplus / (shortfall)	942.18	SURPLUS 25/26
Expenditure includes VAT			
VAT to claim to date: B&Q plants £10.08			
Defib - pads due 2/28 and batteries 3/31 (if they last)			
Wreath with the Chair for 25-26			
Church room hire will increase from £10 to £15 from April '25			
Internal audit not with LALC - now with local accountant (Louth)			
Salary - reducing to 2.5 hrs per week 25/26 (effective 1.4.25 - 1st payment 1.7.25) + 5% increase in model			
Local Election costs every 4 years (or if one required) - next due 2026			
	Opening reserves	1,596.79	
	25/26 surplus/shortfall	942.18	
	Estimated closing reserves	2,538.97	

Council tax base (number of Band D properties in Asterby Group)

Council tax charge per property in Asterby/Goulceby group 26/27