Asterby and Goulceby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the **Meeting of Asterby and Goulceby Parish Council**. It will be held on **Thursday 4th September 2025** commencing at **7.00pm, Three Horseshoes, Goulceby.**

Business to be dealt with at the meeting is listed in the agenda. Official meeting will start at 7.10pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.00pm.

Diane De Halle Clerk to the Council Date: 28th August 2025

PUBLIC FORUM – Public Participation (maximum 10 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred, if appropriate, to the next meeting

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AGENDA

19. Chairman's remarks

20. Apologies for absence and reasons given

21. Declaration of interests and requests for dispensations - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act

22. To confirm and sign the minutes of the meeting held on 7th May 2025

23. To receive reports from the Clerk and Councillors on matters outstanding

24. To receive reports from District and County Councillors

25. To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action

26. To consider planning applications/correspondence received – none received

27. Discussion on poppy wreath for Church – previous wreath retained

28. Discussion on council emails moving to "gov.uk" following notifications on 'Assertion 10'

29. Update on white gates on entrances / exits to the Asterby and Goulceby

30. To consider correspondence received since the last Parish Council meeting:

Ref	From	Correspondence	Action
A	Zurich Insurance	Email 1.5.25 – updated asset list acknowledged.	Noted.
B	LCC – connect to support	Email 2.5.25 – info request for directory on website to benefit community (Age UK).	Any action?
C	PSPS Ltd (Precept receipts)	Email 12.5.25 – noting any future invoices require a PO.	Noted.
D	YMCA Lincolnshire	Email 12.5.25 – looking to support community events.	Noted.
E	PSPS Ltd (enquiry)	Email 12.5.25 – noting bin near bus shelter requiring replacement.	Bin was replaced. Any further action?
F	Lincolnshire Wolds Countryside Service	Email 20.5.25 – advising grant scheme available for 25/26 – closes February 2026.	Any Action?
G	Zurich Insurance	Email 22.5.25 – payment receipt received.	No action – noted / filed.
H	LCC Traffic	Email 27.5.25 – TTRO/TTRO11993 – Anglian water emergency leak repair on Asterby End (Asterby).	No further action. Added to website.
I	Goulceby Church	Email 10.6.25 – request for grant information. Grassroots Grant scheme information sent through by Clerk.	No further action.
J	Lincolnshire Wolds Countryside Service	Email 13.6.25 – annual report 2025.	Noted.
K	Egdon Resources UK Ltd	Email 18.6.25 – regarding Biscathorpe planning application.	Noted.

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Ref	From	Correspondence	Action
L	Biscathorpe resident	Email 28.6.25 – regarding the above from Egdon, advising information available on PL/0037/21 appeal – request to add to agenda.	Noted.
M	Asterby Group	Email 30.6.25 – Newsletter for July/August.	Added to website.
N	Neighbourhood Policing	Email 2.7.25 – update on 4 meetings across county.	Noted.
O	Resident of Goulceby	Email 5.7.235 – Approval for village gates for the 3 entrances Goulceby/Asterby mentioned in newsletter.	Noted.
P	ELDC – Grants	Email 10.7.25 – UK Shared Prosperity Fund's Open Grants Scheme (deadline 30.7.25).	Deadline passed.
Q	GLEAM	Email 10.7.25 – request for assistance on how recreational motor vehicles are used.	Unaware of any issues. Deadline passed.
R	LCC Traffic	Email 7.7.25 – TTRO/TTRO11931 – Anglian Water repairs Butt Lane.	No further action. Added to website.
S	Biscathorpe resident	Email 12.7.25 – request for assistance / representations by 28.7.25.	Deadline passed.
T	SOS Biscathorpe	Email 13.7.25 – As above.	Deadline passed.
U	Asterby Group	Email 14.7.25 – invoice for 25/26	See Finance.
V	ELDC – Parish News	Email 15.7.25 – looking for attendees to sessions on 'A Greater Lincolnshire for All'	Any action?
W	PKF Littlejohn LLP	Email 5.8.25 – confirmation of exempt status received and logged.	Noted / filed.
X	LCC – flooding team	Email 25.7.25 – poster for notice boards advised on what to do to report a flood.	Actioned / noted. Text version for website.
Y	A Greater Lincolnshire for All	Email 11.7.25 – information on events across county.	Noted / Events passed.
Z	ELDC – Engagement	Email / invite 20.8.25 – for briefing being held on 21.10.25.	Is this being attended / to continue?
A1	LCC Traffic	Email 21.8.25 – TTRO/TTRO13186 – Tree works on Top Lane.	Noted. Added to website.
B2	LALC	Email 22.8.25 – request for updated details on Councillors.	Noted / no action.
C3	Lincolnshire Community Fund	Email 22.8.25 – Grassroots grant scheme extended to 21.9.25.	Any action?
C4	LCC – public rights of way	Email 26.8.26 – request for volunteers to provide information on public rights of access / gates / bridges / signs etc.	Any action? Add to newsletter?
C5	Asterby Group	Email 26.8.25 – Newsletter for Sept/Oct.	Add to website

31. To review and agree the following policies for the Parish Council:

- Data Breach Policy (annual) – no changes

32. Financial matters:

a) To receive an updated bank reconciliation from RFO for 25/26 (Appendix 1)

b) To receive an updated budget vs forecast for 25/26 (Appendix 2)

c) Update on Lloyds online banking

d) *To consider and approve payments/income due including: 4 x Lloyds Service charge invoices received 11.4.25 £5.25 / 12.5.25 £4.25 / 11.6.25 £4.25 / 10.7.25 £4.25); The Parish of Asterby Group 14.7.25 £75*

33. To agree items to be included in the next newsletter

- Ask residents for any views on budget/precept 26/27.

34. To confirm the dates and agenda items for the next meeting

35. To resolve to go into closed session for the next item

36. To review the salary for the Clerk

37. To resolve to return to open session and close meeting

Asterby and Goulceby Parish Council

Financial Matters

Appendix 1

Bank Reconciliation 2025-26

1st April 2025		
Reserves Balance B/F AGAR	£1,596.79	
Total receipts to date	£4,109.75	
		£5,706.54
Total payments to date		£1,527.34
Less payments carried over from 2024-25		£0.00
Total		**£4,179.20**

Payments/receipts not yet on bank statement	
Bank balance to 21.7.25	£4,183.45
Less unpresented cheques/payments:	
Lloyds Service Charge (19.08.25)	-£4.25
Total 24.08.25	**£4,179.20**
Difference	**£0.00**

Date reconciliation carried out:	24.08.25
Bank Statement issue date:	21.07.25

VAT due of £31.41 for financial year ending 24/25 - received 08.04.25

Appendix 2

Asterby and Goulceby Planned vs Actual 2025 - 2026

Dated: 24/08/2025

Expenditure	Budget Q1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned (budget)	Total actual	Left to spend	Forecast year-end position	
Employee costs	609.34	580.32	29.02	609.34	483.60	125.74	609.34	0.00	609.34	609.34	0.00	609.34	**2437.34**	1063.92	1373.42	2,055.30	Reduced hours / pay rise due
Meeting room hire	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	15.00	0.00	15.00	**60.00**	0.00	60.00	30.00	Pot. 2 meetings in church
LALC - Membership Subscription and training	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	57.50	0.00	57.50	**230.00**	0.00	230.00	230.00	Reserved for training
Internal Audit costs	250.00	40.00	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**250.00**	40.00	210.00	40.00	Internal Audit x 1 (not LALC)
Section 137/ Donations	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	25.00	0.00	25.00	**100.00**	0.00	100.00	100.00	Wreath if service / grant
Insurance	450.00	340.67	109.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**450.00**	340.67	109.33	340.67	
Villages Newsletter	75.00	0.00	75.00	0.00	75.00	-75.00	0.00	0.00	0.00	0.00	0.00	0.00	**75.00**	75.00	0.00	75.00	Same as previous year
Misc (stamps/stationery)	20.00	0.00	20.00	20.00	0.00	20.00	20.00	0.00	20.00	20.00	0.00	20.00	**80.00**	0.00	80.00	80.00	Banking sep.
Defibrillator	50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**50.00**	0.00	50.00	50.00	Contingent for defib
Council election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	Every 4 years - not budgeted
Plants	75.00	60.50	14.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**75.00**	60.50	14.50	60.50	
Bank charges	15.25	13.75	1.50	15.25	8.50	6.75	15.25	0.00	15.25	15.25	0.00	15.25	**61.00**	22.25	38.75	61.00	New cost from 24/25
Misc / other expenditure	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	**250.00**	0.00	250.00	0.00	Contingent to support 25/26
Total	**1704.59**	**1035.24**	**669.35**	**804.59**	**567.10**	**237.49**	**804.59**	**0.00**	**804.59**	**804.59**	**0.00**	**804.59**	4118.34	**1602.34**	**2516.00**	**3,122.47**	

Income													Planned Income	Actual	Variance	Forecast year-end position	
Precept	4078.34	4078.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**4,078.34**	4,078.34	0.00	4,078.34	
Donations / Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	£440 grant error (repaid)
VAT refund	0.00	31.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00	**40.00**	31.41	-8.59	10.08	See notes on 'VAT'
	4078.34	**4109.75**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**40.00**	**0.00**	**0.00**	4,118.34	**4,109.75**	-8.59	**4,088.42**	Forecast year-end position

Notes

Expenditure includes VAT

VAT to claim to date: B&Q plants £10.08

Defib - pads due 2/28 and batteries 3/31 (if they last)

Wreath with the Chair for 25-26

Church room hire will increase from £10 to £15 from April '25

Internal audit not with LALC - now with local accountant (Louth)

Salary - reducing to 2.5 hrs per week 25/26 (effective 1.4.25 - 1st payment 1.7.25) + 5% increase in model

Local Election costs every 4 years (or if one required) - next due 2026

Total VAT: £ 31.41 (24-25 - paid 8.4.25)

Total VAT: £ 10.08 (25-26 - pending)

Budget surplus / (shortfall)	**965.95**	**SURPLUS 25/26**

Opening reserves	**1,596.79**
25/26 surplus/shortfall	965.95
Esimated closing reserves	**2,562.74**

Council tax base (number of Band D properties in Asterby Group)

Council tax charge per property in Asterby/Goulceby group 25/26

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