Asterby and Goulceby Parish Council

Notes – 12th March 2025

Chair:	Jon Mold (**JM**)
Present Councillors:	Ian Taylor (**IT**), Graham Johnson (**GJ**)
Parish Clerk & RFO:	Diane De Halle (**DDH**)
Members of the Public	2
District Councillor	Daniel Simpson from 7.40pm
County Councillor	Hugo Marfleet from 7.40pm

PUBLIC FORUM – NONE

52. Chairman's remarks – welcomed all present.

53. Apologies for absence and reasons given – none.

54. Declaration of interests and requests for dispensations – none received.

55. To confirm and sign the minutes of the meeting held on 2nd December 2024 along with the confidential minutes of the same date – **RESOLVED** to accept.

56. To receive reports from the Clerk and Councillors on matters outstanding – noted.

57. To receive reports from District and County Councillors – updates received at end of the meeting:

Councillor Marfleet: detailed update on Devolution provided, 2 Mayors will take over a more strategic view on Lincolnshire covering public transport and development once the county has separated into 2 zones (all still to be decided and worked through). Updates provided on the pylons, solar and nuclear projects across the County (all decisions / consultations to be worked through). There is a £10m proposed review on defences for the East Coast whilst discussions continue on the nuclear waste project.

Councillor Simpson: Budgets increased for the Councillor Community Grant. There are a number of grants on the ELDC website. Increase from £3m to £5m for the internal drainage board, awaiting details on how this is distributed to local drainage boards. ELDC withdrawn from the working group on Nuclear Waste due to the time taken to consult residents and moving from Theddlethorpe Gas Terminal to 'open farmland' in Carlton/Gayton le Marsh area. County Council and Mayor elections taking place in May 2025.

58. To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action – only 1 reported water leak on Butt Lane, passed to owner of clay pits via resident, contacted Water Board and LCC Flood Dept. for advice – **RESOLVED** no further action.

59. To consider planning applications/correspondence received

a – Decision Notice: N/060/01646/24 (18.12.24)
PROPOSAL: Planning Permission – alterations to existing dwelling to provide an annexe (works commenced)
LOCATION: BRIDGE HOUSE, BUTT LANE, GOULCEBY, LOUTH, LN11 9UP
DECISION: Full Planning Permission Granted

b – Consultation Request: S/086/00283/25 (03.03.25)
PROPOSAL: Consultation from the Planning Inspectorate on the Scoping Opinion in relation to Ossian Off-shore Wind Farm
LOCATION: Ossian Offshore Wind Farm
No further action – beyond the distance required to make comment

60. VE DAY <u>80 YEARS</u> celebrations 8th May – RESOLVED not to purchase signs for 'once only' use. Possible purchase of metal status value £325 for November – **RESOLVED** to add to later meeting. **RESOLVED** to find details to work on WWII memorial for lost pilots from 2 crashes near parish(s).

61. Internal audit 24-25 – RESOLVED not use LALC for their interim and annual audit costing £137.50 + VAT with potential additional costs; **RESOLVED** to use Scamblesby Auditor at an estimated cost of £40.

62. Review Parish Plan for 25/26 – currently on hold since 24/25, **RESOLVED** longer required.

63. Review current banking arrangements – reviewed many banks services, most banks seem to charge; **RESOLVED** to stay with Lloyds, look to add internet banking to allow 2 signatories instead of cheques.

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64. To consider correspondence received since the last Parish Council meeting:

Ref	From	Correspondence	Action
A	Community Project	26.11.24 – bench locations in Asterby and Goulceby requested for a community mapping site.	Provided 26.11.24. No further update.
B	Lincs Bus Service	2.12.24 – Christmas bus service info.	Noted - Added to website.
C	East Lindsey District Council (ELDC)	11.12.24 – Grant for 'Warm Hubs 2025' extended to community buildings / churches – forwarded to Church.	Noted – no further action.
D	Go Compare	11.12.24 – requesting information be added to our website under 'go compare'. Already detailed information on website under 'Parish Flood Information'.	Noted – no further action.
E	ELDC	18.12.24 – new WhatsApp channel for residents and visitors covering East Lindsey.	Noted - Added to Website.
F	ELDC – corporate finance	19.12.24 – precept information received for submission by 31.1.25.	Submitted and confirmation received.
G	Local Assoc. of Lincolnshire Councils (LALC)	27.12.24 – Annual subscription received for £100.04 due by 1.4.25 and Annual Training Scheme Tariff for £132 due 1.4.25	See item 66 (e&f) - Finance
H	Parish Newsletter	2.1.25 – Latest newsletter Jan / Feb 2025.	Noted – added to Website.
I	Lincolnshire County Council (Traffic Order)	7.1.25 – temporary traffic order TTR010359 – closure of Butt Lane 7.1.25 to 13.1.25 – Anglian Water / repair leak.	Noted – added to Website.
J	LCC	8.1.25 – notification advising council tax for 25-26 will go up by 5%.	Noted.
K	Resident	11.1.25 – resident noted recent minutes regarding speeding and suggesting grants for signage.	Noted.
L	LCC Transport	15.1.25 – Survey request by Councillors on Highways and Transport services in our area.	Circulated. Action to respond by 28.2.25
M	LCC Policing	15.11.24 – Email via LALC calling residents to complete a survey on how Lincolnshire is policed.	Circulated. Added to Website news.
N	ELDC	15.1.25 – information on renewable technologies event 29.1.25 in the Conoco Rooms in Louth.	Noted. Added to Website news.
O	ELDC	22.1.25 – Energy saving tips.	Noted. Added to Website news.
P	LCC	28.1.25 – Flood recovery and support information including update on any past flooding investigations. Task 1-3 noted.	Noted.
Q	SOS Biscathorpe	16.1.25 – notification there is a further consultation with a closing date of 12.2.25 regarding the oil drilling at Biscathorpe.	Noted. Added to website news.
R	Lincs Wildlife Park	19.2.25 – offer for half term.	Noted. Added to Website news.
S	LALC	25.2.25 – LCC's full report on Storms Babet and Henk. Request to have an 'emergency plan' in place.	Discussed – no further action (small Parish Council)
T	Clarity Homecare	26.2.25 – request for advert.	Noted – forwarded to Parish Newsletter.
U	Parish Newsletter	2.3.25 – Latest newsletter Mar / Apr 2025.	Noted – added to Website.

65. To review and agree the following policies (or documents) for the Parish Council:

- Dignity at Work Policy (last reviewed Mar. 23) – **RESOLVED** to accept
- Draft Grant Awarding Policy (not currently adopted) – **RESOLVED** to accept with minor adjustments

66. Financial matters:

a) To receive an updated bank reconciliation from RFO (see Appendix 1);
b) To receive an updated budget vs forecast for 24-25 (see Appendix 2);
c) To discuss and approve internal audit 24-25 and agree estimated cost of £40 (see item 61 above);
d) To note Lloyds bank error with standing order for 01.01.25 – salary payment not updated as per Minutes 02.12.24, therefore, agreed outside of meeting to raise a cheque for the difference of £26.13; bank updated for next payment 01.04.25 – financial records updated;
*e) To discuss and approve LALC Annual Subs 25-26 £100.04 (no VAT) – **RESOLVED** to accept;*
*f) To discuss and approve LALC Annual Training for 25-26 £132 (inc. VAT of £22) – **RESOLVED** to decline, reserving amount for any training during 25-26;*
g) To consider and approve income/payments due including: All Saints Church – Meeting 12.03.25 £10.00 – 11.02.25; Outstanding claim of VAT 24/25 of £31.51 (claimed with an additional £2.83 for compost); Lloyds Banking Charges 10.2.25 £4.75; Salary SO 01.04.25 £580.32;

RESOLVED to accept bank reconciliation, updated budget vs forecast and payments.

67. To agree items to be included in the next newsletter

- Annual Parish Meeting 6.30pm and AGM 7.00pm 7th May
- New Grants Policy
- All Saints Church update
- Councillors to forward anything of interest before next deadline of 15th April

68. To confirm the date and agenda items for the next meeting

- Wednesday 7th May 6.30pm for Annual Parish Meeting / 7.00pm for AGM

Meeting closed 8.10pm

Financial Matters

Appendix 1

Bank Reconciliation 2024-25

1st April 2024		
Reserves Balance B/F AGAR	£1,309.01	
Total receipts to date	£3,384.00	
		£4,693.01
Total payments to date		£2,981.43
Less payments carried over from 2024-25		£0.00
Total		**£1,711.58**
Date reconciliation carried out:	03.03.25	
Bank Statement issue date:	31.01.25	

Payments/receipts not yet on bank statement	
Bank balance 31.01.25	£1,711.58
Less unpresented cheques:	
None	£0.00
Total	
03.03.25	**£1,711.58**
Difference	**£0.00**

Appendix 2

Asterby and Goulceby Planned vs Actual 2024 - 2025

Dated: 03/03/2025

Expenditure	Budget Q1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned (budget)	Total actual	Left to spend	Forecast year-end position	
Employee costs	554.19	554.19	0.00	554.19	554.19	0.00	554.19	606.45	-52.26	665.43	580.32	85.11	**2328.00**	2295.15	32.85	2,295.15	Model 5% increase from 1/4/24
Meeting room hire	10.00	0.00	10.00	10.00	0.00	10.00	10.00	10.00	0.00	10.00	0.00	10.00	**40.00**	10.00	30.00	20.00	2 meetings in church
LALC - Membership Subscription and training	53.75	0.00	53.75	53.75	0.00	53.75	53.75	0.00	53.75	53.75	0.00	53.75	**215.00**	0.00	215.00	232.04	No training adopted 24/25
Internal Audit costs	100.00	0.00	100.00	0.00	150.00	-150.00	0.00	0.00	0.00	0.00	0.00	0.00	**100.00**	150.00	-50.00	150.00	Audit 23/24
Section 137/ Donations	0.00	0.00	0.00	0.00	0.00	0.00	25.00	21.50	3.50	0.00	0.00	0.00	**25.00**	21.50	3.50	21.50	Wreath if service
Insurance	250.00	385.36	-135.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**250.00**	385.36	-135.36	385.00	Assets increased from £12 to £20k
Villages Newsletter	75.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**75.00**	75.00	0.00	75.00	Same as previous year
Misc (stamps/stationery)	20.00	0.00	20.00	20.00	0.00	20.00	20.00	2.45	17.55	20.00	0.00	20.00	**80.00**	2.45	77.55	2.45	Cartridge cost donated 24/25
Defibrillator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	Pads / Batteries - not budgeted
Council election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	Every 4 years - not budgeted
Plants	75.00	41.97	33.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**75.00**	41.97	33.03	41.97	Some plants donated 24/25
Misc / other expenditure	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	**250.00**	0.00	250.00	0.00	£250 other - used to support 24/25
Total	**1200.44**	**1056.52**	**143.92**	**700.44**	**704.19**	**-3.75**	**725.44**	**640.40**	**85.04**	**811.68**	**580.32**	**231.36**	**3438.00**	**2981.43**	**456.57**	**3,223.11**	

Income													Planned Income	Actual	Variance	Forecast year-end position	
Precept	3384.00	3384.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**3,384.00**	3,384.00	0.00	3,384.00	
Donations / Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	£440 grant error (repaid)
VAT refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54.00	0.00	0.00	**54.00**	0.00	-54.00	28.58	See notes on 'VAT'
	3384.00	**3384.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**54.00**	**0.00**	**0.00**	**3,438.00**	**3,384.00**	**-54.00**	**3,412.58**	Forecast year-end position

Budget surplus / (shortfall)	**189.47**

Opening reserves	**1,309.01**
24/25 surplus/shortfall	189.47
Esimated closing reserves	**1,498.48**

Notes

Expenditure includes VAT

VAT to claim to date: £25 LALC internal audit + £3.58 Poppy Wreath +£27.50 LALC 24/25 audit (interim - on hold)+LALC training £22 (TBC)

Go compare advises house insurance increased by 32% on previous year 10.10.24

Wreath had a discount for 1st order (24/25)

Salary - CIPD advise fallen from 5 to 3% (maintain 5%)/waiting on unions for increase 24/25

Salary - potential to reduce to 2.5 hrs per week 25/26 + 5% increase in model (on top of 5% for 24/25)

Defib - pads due 2/28 and batteries 3/31 (if they last)

Church room hire will increase from £10 to £15 from April '25

Internal audit is always speculative and maybe much higher if we have to have an audit by the official body

Local Election costs every 4 years (or if one required) - next due 2026

Council tax base (number of Band D properties in Asterby Group)

Council tax charge per property in Asterby/Goulceby group 25/26