

Asterby and Goulceby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the **Meeting of Asterby and Goulceby Parish Council**. It will be held on **Wednesday 12th March 2025** commencing at **7.00pm, Goulceby All Saints**.

Business to be dealt with at the meeting is listed in the agenda. Official meeting will start at 7.10pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.00pm.

Diane De Halle Clerk to the Council

Date: 6th March 2025

PUBLIC FORUM – Public Participation (maximum 10 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred, if appropriate, to the next meeting

AGENDA

52. **Chairman's remarks**
53. **Apologies for absence and reasons given**
54. **Declaration of interests and requests for dispensations** - To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act
55. **To confirm and sign the minutes of the meeting held on 2nd December 2024 along with the confidential minutes of the same date**
56. **To receive reports from the Clerk and Councillors on matters outstanding**
57. **To receive reports from District and County Councillors**
58. **To receive an overview of the issues reported to highways by Councillors since the last meeting and agree any action**
59. **To consider planning applications/correspondence received**
 - a – **Decision Notice: N/060/01646/24 (18.12.24)**
PROPOSAL: Planning Permission – alterations to existing dwelling to provide an annexe (works commenced)
LOCATION: BRIDGE HOUSE, BUTT LANE, GOULCEBY, LOUTH, LN11 9UP
DECISION: Full Planning Permission Granted
 - b – **Consultation Request: S/086/00283/25 (03.03.25)**
PROPOSAL: Consultation from the Planning Inspectorate on the Scoping Opinion in relation to Ossian Off-shore Wind Farm
LOCATION: Ossian Offshore Wind Farm
60. **VE DAY 80 YEARS celebrations 8th May – possible purchase of signs for posts**
61. **Internal audit 24-25 – LALC interim audit + annual costing £137.50 + VAT + potential additional costs / mileage or Internal audit conducted by Scamblesby resident for estimated cost of £40**
62. **Review Parish Plan for 25/26 – currently on hold 24/25**
63. **Review current banking arrangements**
64. **To consider correspondence received since the last Parish Council meeting:**

Ref	From	Correspondence	Action
A	Community Project	26.11.24 – bench locations in Asterby and Goulceby requested for a community mapping site.	Provided 26.11.24. No further update.
B	Lincs Bus Service	2.12.24 – Christmas bus service info.	Noted - Added to website.
C	East Lindsey District Council (ELDC)	11.12.24 – Grant for 'Warm Hubs 2025' extended to community buildings / churches – forwarded to Church.	Noted – no further action.

Parish Clerk: Diane De Halle

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Asterby and Goulceby Parish Council

Ref	From	Correspondence	Action
D	Go Compare	11.12.24 – requesting information be added to our website under 'go compare'. Already detailed information on website under 'Parish Flood Information'.	Noted – no further action.
E	ELDC	18.12.24 – new WhatsApp channel for residents and visitors covering East Lindsey.	Noted - Added to Website.
F	ELDC – corporate finance	19.12.24 – precept information received for submission by 31.1.25.	Submitted and confirmation received.
G	Local Assoc. of Lincolnshire Councils (LALC)	27.12.24 – Annual subscription received for £100.04 due by 1.4.25 and Annual Training Scheme Tariff for £132 due 1.4.25	See item 66 (e&f) - Finance
H	Parish Newsletter	2.1.25 – Latest newsletter Jan / Feb 2025.	Noted – added to Website.
I	Lincolnshire County Council (Traffic Order)	7.1.25 – temporary traffic order TTR010359 – closure of Butt Lane 7.1.25 to 13.1.25 – Anglian Water / repair leak.	Noted – added to Website.
I	LCC	8.1.25 – notification advising council tax for 25-26 will go up by 5%.	Noted.
J	Resident	11.1.25 – resident noted recent minutes regarding speeding and suggesting grants for signage.	Noted.
K	LCC Transport	15.1.25 – Survey request by Councillors on Highways and Transport services in our area.	Circulated. Action to respond by 28.2.25
L	LCC Policing	15.11.24 – Email via LALC calling residents to complete a survey on how Lincolnshire is policed.	Circulated. Added to Website news.
M	ELDC	15.1.25 – information on renewable technologies event 29.1.25 in the Conoco Rooms in Louth.	Noted. Added to Website news.
N	ELDC	22.1.25 – Energy saving tips.	Noted. Added to Website news.
O	LCC	28.1.25 – Flood recovery and support information including update on any past flooding investigations. Task 1-3 noted.	Noted.
P	SOS Biscathorpe	16.1.25 – notification there is a further consultation with a closing date of 12.2.25 regarding the oil drilling at Biscathorpe.	Noted. Added to website news.
Q	Lincs Wildlife Park	19.2.25 – offer for half term.	Noted. Added to Website news.
R	LALC	25.2.25 – LCC's full report on Storms Babet and Henk. Request to have an 'emergency plan' in place.	Discuss any action
S	Clarity Homecare	26.2.25 – request for advert.	Noted – forwarded to Parish Newsletter.
T	Parish Newsletter	2.3.25 – Latest newsletter Mar / Apr 2025.	Noted – added to Website.

65. To review and agree the following policies (or documents) for the Parish Council:

- Dignity at Work Policy (last reviewed Mar. 23)
- Draft Grant Awarding Policy (not currently adopted)

66. Financial matters:

- a) To receive an updated bank reconciliation from RFO (see Appendix 1);
- b) To receive an updated budget vs forecast for 24-25 (see Appendix 2);
- c) To discuss and approve internal audit 24-25 and agree estimated cost of £40 (see item 61 above);
- d) To note Lloyds bank error with standing order for 01.01.25 – salary payment not updated as per Minutes 02.12.24, therefore, agreed outside of meeting to raise a cheque for the difference of £26.13; bank updated for next payment 01.04.25 – financial records updated;
- e) To discuss and approve LALC Annual Subs 25-26 £100.04 (no VAT);
- f) To discuss and approve LALC Annual Training for 25-26 £132 (inc. VAT of £22);
- g) To consider and approve income/payments due including: All Saints Church – Meeting 12.03.25 £10.00 – 11.02.25; Outstanding claim of VAT 24/25 of £28.58

67. To agree items to be included in the next newsletter

68. To confirm the date and agenda items for the next meeting

Asterby and Goulceby Parish Council

Financial Matters

Appendix 1

Bank Reconciliation 2024-25			
1st April 2024			
Reserves Balance B/F AGAR			£1,309.01
Total receipts to date	£3,384.00		£4,693.01
Total payments to date		£2,981.43	
Less payments carried over from 2024-25		£0.00	
Total			£1,711.58
Date reconciliation carried out: 03.03.25			
Bank Statement issue date: 31.01.25			

Payments/receipts not yet on bank statement	
Bank balance 31.01.25	£1,711.58
Less unrepresented cheques:	
None	£0.00
Total	
03.03.25	£1,711.58
Difference	£0.00

Appendix 2

Asterby and Goulceby Planned vs Actual 2024 - 2025															Dated: 03/03/2025	
Expenditure	Budget Q1	Actual	V	Budget Q2	Actual	V	Budget Q3	Actual	V	Budget Q4	Actual	V	Total planned (budget)	Total actual	Left to spend	Forecast year-end position
Employee costs	554.19	554.19	0.00	554.19	554.19	0.00	554.19	606.45	-52.26	665.43	580.32	85.11	2328.00	2295.15	32.85	2,295.15
Meeting room hire	10.00	0.00	10.00	10.00	0.00	10.00	10.00	0.00	10.00	0.00	10.00	0.00	40.00	10.00	30.00	20.00
LALC - Membership																232.04
Subscription and training	53.75	0.00	53.75	53.75	0.00	53.75	53.75	0.00	53.75	0.00	53.75	0.00	215.00	0.00	215.00	232.04
Internal Audit costs	100.00	0.00	100.00	0.00	150.00	-150.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	150.00	-50.00	150.00
Section 137/ Donations	0.00	0.00	0.00	0.00	0.00	0.00	25.00	21.50	3.50	0.00	0.00	0.00	25.00	21.50	3.50	21.50
Insurance	250.00	385.36	-135.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	385.36	-135.36	385.36
Villages Newsletter	75.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	0.00	75.00
Misc (stamps/stationery)	20.00	0.00	20.00	20.00	0.00	20.00	20.00	2.45	17.55	20.00	0.00	20.00	80.00	2.45	77.55	2.45
Defibrillator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council election costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plants	75.00	41.97	33.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	41.97	33.03	41.97
Misc / other expenditure	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	62.50	0.00	62.50	250.00	0.00	250.00	0.00
Total	1200.44	1056.52	143.92	700.44	704.19	-3.75	725.44	640.40	85.04	811.68	580.32	231.36	3438.00	2981.43	456.57	3,223.11

Income	Planned Income	Actual	Variance	Forecast year-end position
Precept	3384.00	3384.00	0.00	3,384.00
Donations / Grants	0.00	0.00	0.00	0.00
VAT refund	0.00	0.00	0.00	28.58
	3384.00	3384.00	0.00	3,412.58

Budget surplus / (shortfall)	Forecast year-end position
189.47	3,412.58

Notes

Expenditure includes VAT

VAT to claim to date: £25 LALC internal audit + £3.58 Poppy Wreath +£27.50 LALC 24/25 audit (interim - on hold)+LALC training £22 (TBC)

Go compare advises house insurance increased by 32% on previous year 10.10.24

Wreath had a discount for 1st order (24/25)

Salary - CIPD advise fallen from 5 to 3% (maintain 5%)/waiting on unions for increase 24/25

Salary - potential to reduce to 2.5 hrs per week 25/26 + 5% increase in model (on top of 5% for 24/25)

Defib - pads due 2/28 and batteries 3/31 (if they last)

Church room hire will increase from £10 to £15 from April '25

Internal audit is always speculative and maybe much higher if we have to have an audit by the official body

Local Election costs every 4 years (or if one required) - next due 2026

Council tax base (number of Band D properties in Asterby Group)

Council tax charge per property in Asterby/Goulceby group 25/26